Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**GOVT. COLLEGE BARSAR, DISTT.- HAMIRPUR (H.P)**
Name of the head of the Institution	**Dr. Ashwani Kumar**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01972292211**
Mobile no.	**9418897084**
Registered Email	**govtcollegebarsar@gmail.com**
Alternate Email	**gcbarsar-hp@nic.in**
Address	**Government College Barsar**
City/Town	**Hamirpur**
State/UT	**Himachal pradesh**
Pincode	**174305**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Prof. Kuljeet Singh**
Phone no/Alternate Phone no.	**01972292211**
Mobile no.	**9418280351**
Registered Email	**govtcollegebarsar@gmail.com**
Alternate Email	**gcbarsar-hp@nic.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gcbarsar.ac.in

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://gcbarsar.ac.in

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C**	**1.79**	**2019**	**04-Mar-2019**	**03-Mar-2024**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**28-Feb-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Youth Parliament conducted	**24-Jan-2019** **2**	**300**

Guidance and councelling cell along with District Councelling Committee aware the students	26-Jul-2019 1	105
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GC Barsar	RUSA	Center & State	2019 365	2000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

NAAC Accreditation for the first cycle done in which C grade obtained. Youth Parliament conducted in January 2019. Educational Tour to Amritsar. Journals for the library has been purchased and library hall is updated.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
workshop and seminars to be organized	Lecture from the resource person on Health & hygiene for girl students organized.

International Women day to be celebrated	-
Sadbhawana Diwas to be celebrated	-
NSS special camp to be organized	NSS seven day camp organized.
AIDS Awareness campaign	AIDS awareness rally organised on first December.
Independence Day Celebration to be celebrated	Independence Day Celebrated on fifteen August.
Plantation drive during rainy season	About fifty plants planted in the college premises.
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Principal	19-Oct-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**22-Feb-2019**

16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2018**
Date of Submission	**24-Feb-2018**

17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Institute has its own website with different links available. Students can login to the website to access HP University, MHRD, DHE, Antiragging cell etc. There is another link regarding the scholarship where the students in the institute can also apply for different scholarships sponsored by state as well as central government. The online payment of scholarship is made to the eligible students through RTGS. Institute has well managed library with SOUL software facility. The classrooms in the college are well aerated, lighted and with interactive**

boards. A multipurpose hall in the college campus provides excellent platform for the students to carry on academic, cultural and other activities needed for their overall development. The funding agencies of college are HP Govt., RUSA and PTA collected from the students. Elected PTA of the college carries out various activities for the development of institution and benefit of students. OSA in the college provides a very good opportunity for the young students of college to interact with the old students of college and learn from their experience and guidance. ADVANTA Software Tool is used for Student's admission, HIMKOSH for esalary and Manav Sampada for employees related information. For the purchasing of equipments/Goods Government Portal GeM is available.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College is affiliated to Himachal Pradesh University, Shimla. The syllabus of the courses offered for B.Sc., B. A., B. Com, B. C. A., B. B. A. and PGDCA are developed and designed by the University after long discussions with the college teachers and members of Board of Studies of the Himachal Pradesh University, Shimla. The affiliating University organizes the workshops on different subjects and discuss about the syllabus and then finalize as per UGC guidelines. Before the start of the academic year, college publishes its PROSPECTUS-CUM-INFORMATION BROCHURE every year. The prospectus contains detailed information of the college such as details of teaching and non-teaching staff with their designations and qualifications, Admission Committee of the current session, General Rules for admission to undergraduate classes, programmes offered, department wise layout of syllabus of different courses offered by the college, reservation roaster, examination and evaluation system, details of fees and funds, functioning and working of NSS, Rovers and Rangers, Red Ribbon Club, Sports and Curricular activities, Rules and regulations of College Library, Educational Tours, Remedial Coaching Classes, College megazine "SHATRUPA", Career, Guidance and Placement Cell, Scholarships/Financial Assistance, Code of Conduct, Annual Committees, College Annual Calendar, Anti-Ragging Rules etc. The college prepares exhaustive Annual Academic calendar to ensure timely and effective completion of the syllabus as per notices and circulars received from the affiliating University and Department of Higher Education, Govt. of Himachal Pradesh. Academic Calendar of the college published in the PROSPECTUS-CUM-INFORMATION BROCHURE includes probable number of teaching days, dates of Mid-Term examinations, curricular, extension and co-curricular activities. The PROSPECTUS-CUM-INFORMATION BROCHURE and Calendar are also available in the college website. The college constitutes Annual Committee of different teaching and non-teaching staff to organise different academic, curricular and co-curricular events by inviting subject experts. Time-Table

Committee with the consultation of the Principal and senior faculty members prepares complete time- table for each year /semester for Undergraduate classes to all Departments as per the courses prescribed by the affiliating University. All the departments complete the syllabus well in time, give different assignments and conduct Mid-Term examinations to check the progress of the students. Teaching faculty also conducts Class Test at the end of every chapter and takes extra classes of weak students. The librarian of the college conduct orientation meeting among the first year students and gives the detailed information about the college library. The delivery of curriculum includes different methods such as lecture-cum-demonstration, assignment methods, Chalk and Board method, Lecture method, Power-point presentation method, Question- Answer method etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
nil	nil	Nil	00	00	00

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	Nill
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	nil	Nill
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes

Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college is always anxious to take feedback of the stakeholders regarding its curriculum delivery, quality education and overall development of the institution. In this regard, the college forms Parents-Teachers Association every year and organises frequent meetings. The IQAC of the college has well structured feedback system. The IQAC of the college provides the FEEDBACK PERFORMA to every department and every department seeks feedback from the stakeholders, i. e., Students and Parents. Every teacher of the institute seeks feedback from the students and Parents on a well structured performa. To improve the quality of education, the Institution conducts teacher evaluation by students in a structured format. The IQAC analyze the complete feedback taken from students and parents and submit an analysis to the Head of the Institution for necessary action. The head of the institution conduct a meeting with the members of IQAC and discusses the entire shortcoming, if any. At the end, the head of the institution informed about the shortcomings, if any, to all the teaching and non-teaching staff and gives the necessary directions for the overall development of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PGDCA	--	20	8	8
BBA	--	120	65	65
BCA	--	120	107	107
BCom	--	240	210	210
BSc	--	1200	463	463
BA	--	1680	433	433
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1106	Nill	16	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
16	16	5	5	2	3

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Govt. College Barsar has developed a well structured student mentoring system. The college monitors its students learning activities by analysing their class attendance, assignment submission data. The college also checks how regularly individuals are visiting the library and borrowing books. Our mentoring system aims at bridging the gap between the teachers and students. This enables the students to approach their teachers freely for both educational and personal guidance. This mentor- mentee system centres on the various needs of our students. The mentors counsel them as often as necessary, advise them how to solve their problems and make them feel confident about improving their quality of life. They help the mentees make the most of their college life, maximizing their academic potential and promoting their personal development. The mentor places the important role of a trusted advisor, guiding students in their academic pursuits and also for their emotional, intellectual and psychological development. In order to achieve these ends, regular meetings are held. Value education is the most important feature of our mentoring system. It aims at training the young, inexperienced students to face the outside world with right attitude and values. It includes character development, personality development, citizenship development and spiritual development. Such value education helps them to know what is right and wrong, and what is important in life. It also aims at developing an enduring relationship with family and friends. Such value education these days is very useful indeed, especially in times of crisis.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1286	23	1:56

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
19	16	3	Nill	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	nil	Nill	nil

View File

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
BSc	BSc	1st year	18/05/2019	15/10/2019
BSc	BSc	4th Semester	18/05/2019	15/10/2019

BSc	BSc	6th semester	18/05/2019	03/07/2019
BCom	BCom	1st year	18/05/2019	15/10/2019
BCom	BCom	4th Semester	18/05/2019	15/10/2019
BCom	BCom	6th semester	18/05/2019	03/07/2019
BA	BA	1st year	18/05/2019	15/10/2019
BA	BA	4th Semester	18/05/2019	15/10/2019
BA	BA	6th semester	18/05/2019	03/07/2019

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to the Himachal Pradesh University and evaluation norms set by the University are followed. The college revises the evaluation procedure in accordance with the University guidelines from time to time. The college follows the following guidelines for continuous evaluation of the students. For all courses without practical (a) Marks for external examination – 70 (b) Marks for internal evaluation- 30 For all courses with practical (a) Marks for external examination – 50 (b) Marks for internal evaluation- 30 (c) Marks for practical-20 Components of Internal Evaluation Component Marks Attendance 5 Midterm Minor Exam 15 Class tests, assignments, presentations etc 10 Total 30 Attendance Evaluation Percentage of Attendance Marks ?75 but < 80 1 ?80 but < 85 2 ?85 but < 90 3 ?90 but < 95 4 ?95 and above 5 At the college level, the following reforms have been initiated for the continuous internal evaluation: 1. Students are made aware about the components of the evaluation process during the orientation programme organised in the college at the beginning of the session. 2. Remedial classes and special tests are conducted by the teacher for slow learners. 3. The performance of the students is also monitored through class tests, assignments, group discussions, seminars, class presentations, quiz etc. 4. Parent teacher meetings are organised to discuss the progress of the students and remedial measures are taken wherever needed. 5. External examination of 3 hours duration is conducted at the end of every semester/year by the Himachal Pradesh University.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Govt. college Barsar follows the academic calendar of Himachal Pradesh University and makes it available to its students and teachers at the beginning of the academic session. It clearly lists the major academic, co-curricular activities to be organised at different times in the academic session from June to May, All such activities are conducted strictly according to the academic calendar. It contains the required information regarding the dates of different examinations to be conducted under the annual and /or semester system. By providing timely information to students and teachers, the calendar enables them to plan well in time their academic work, preparation for their examination and their participation in social and cultural activities without any ignorance and confusion. The Principal and faculty members in-charge of various activities make all efforts to adhere to the academic calendar every year mainly in the interest of students. All activities such as orientation of freshers including anti- ragging talk, college elections, investiture ceremony, tree plantation, community outreach activity, teachers day celebrations, health club activity, Hindi diwas, Blood donation camp, women cell programme, FDP, inter ship sports, NSS camps, etc. are held invariably on the days specified in the calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://gcbarsar.ac.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
----	BA	--	149	133	89
-----	BCom	--	69	65	94
----	BSc	--	158	133	84
---	BCA	--	30	16	53
---	BBA	--	27	21	77
----	PGDCA	--	6	6	100
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://gcbarsar.ac.in>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	NIL	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	1	1.98

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physics	2

View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nill	Nill	NIL	Nill

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIl	Nil	Nil	Nill	Nill	Nill	Nil

View File

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	1	Nill	Nill

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities

Educational tour to Amritsar (17-20th December, 2018)	Rovers and Rangers unit	2	53
State level rally at State training camp Riwalsar(26-30th december 2018)	State training camp Riwalsar	1	4
One day Camp in the college Campus(05th december 2018)	Rovers and Rangers unit	2	53
Attended State level Republic day reherasal(17-27th january 2019)	State training camp Riwalsar	1	4
Participated Annual Athletic meet at GC Hamirpur(6-8th October, 2018)	GC Hamirpur	1	18
Seven days NSS Camp	NSS unit	2	100
Attended Pre -RD selection camp on 6/10/2018	MLSM College Sunder Nagar	1	1
Tree plantation	NSS unit, Rovers Ranger unit	4	80
Blood Donation Camp	G.C.Barsar, Medical College Hamirpur	1	55
[View File](#)			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill
[View File](#)			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Youth Parliament	GC Barsar	Three days	1	300
NSS, Pre-RD selection Camp on (06/10/2018)	MLSM Sunder Nagar	One day	1	1

Mock Youth Parliament at GC Bhoranj Tarakwari(08/08/2018)	GC Tarakwari	One day	1	3
Swachchhta Pakhwada	NSS Unit	One Day Camps	1	100
Personal Hygene(01/08/2018)	AMO AHC Jaure Amb	Lecture	2	450
Consumer day (24/12/2018)	GC Barsar	One day Participation	1	104
International Human Rights day(10/12/2018)	GC Barsar	One day participation	1	100
150th Birth anniversary of Mahamta Gandhi on 02/10/2018	GC Barsar	One day Celebration	1	500
Independence day function at SDM office Barsar(15/08/2018)	SDM Barsar	One day Celebration	1	80

View File

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0

View File

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	NIL	NIL	Nill	Nill	0

View File

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIl	Nill	NIL	Nill

View File

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3000000	500000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Soul Software	Fully	SOUL 2.0	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	1207	338052	Nill	Nill	1207	338052
Reference Books	71	49307	Nill	Nill	71	49307
Journals	Nill	Nill	3	Nill	3	Nill
Library Automation	1	Nill	Nill	Nill	1	Nill

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

View File

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/	Others

								GBPS)	
Existing	80	2	2	4	6	4	4	50	0
Added	0	0	0	0	0	0	0	0	0
Total	80	2	2	4	6	4	4	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
Nill	0	3000000	124954

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our institution is government body was founded in 2007 as a co-educational college setup by Department of Higher Education and affiliated to Himachal Pradesh University Shimla-5. The institution is covered under section 2(f) of UGC act 1956. The institution is working with various procedure and policies framed by the Higher Education Department. For maintaining and utilizing physical, academic and support facilities (laboratory, library, sports complex, computers, and classrooms). The various committees have been constituted at institution level state level i.e. Sports committee, Local purchase committee, library committee etc. The committee received various demands from the faculties students every year and after completing all codal formalities task have been executed smoothly at the institutional level.

https://gcbarsar.ac.in/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	PTA(Books)	5	10538
Financial Support from Other Sources			
a) National	National Scholarship portal epass hp	66	691004
b)International	nil	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
State Level Language Competition	11/09/2018	8	Department of languageGaity Theatre, Shimla
On the spot paintings	25/08/2018	48	G C BARSAR
Poster making	25/08/2018	48	G C BARSAR
Rangoli, Mehandi	25/08/2018	48	G C BARSAR
Sanitation and cleanliness	01/08/2018	450	Department of Health, HP Govt. AMO, AHC Jaure Amb
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	District Counselling committee Career counselling cell	105	105	25	10
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	NIL	Nill	Nill
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to

2019	20	BBA	Management	HPU, GC Una, Central University, HPTU	MBA
2019	25	BCA	Computer	HPU, Central University, HPTU, GC Una	MCA
2019	40	BCOM	Commerce	HPU, PU	MCOM, B.Ed
2019	60	BA	Humanities	HPU, PU, GC Hamirpur	MA, B.Ed
2019	70	BSC (Med/Non.Med)	Science	PU, HPU , Central University, HPTU	MSC, B.Ed
			[View File](#)		

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	5
[View File](#)	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Athletic meet	College	168
CSCA function(Rangoli, Poster making, Slogan wrting under the Theme Raksha Bandhan Independence day)	College	120
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	Nill	Nill	Nill	Nill	NIL
2019	NIL	Nill	Nill	Nill	Nill	NIL
[View File](#)						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College Student Central Association (CSCA): The students are the central focus of any educational institution, and their participation in the activities is undoubtedly essential within the overall perspective stated in the mission of the institution. To achieve this, student body called CSCA is elected as per the norms and directions of the H.P. University. It follows the recommendation

of Lyngdoh Committee. The CSCA extends helping hand to the college administration in the smooth functioning of many activities. Student association of college is comprised of brilliant students of all classes and those excelling the various co-curricular activities held in the college. In the formation of the Student's Association, topper of the toppers of all the classes is nominated as President of the Council. Second Topper is placed as the Vice-President. Then the Third Topper and Fourth Topper are nominated as Secretary and Joint Secretary respectively of the Students Association. Remaining Topper remains as the nominated members of the Association. Besides this group of the toppers, there are other students of the college who performing best in the other co-curricular activities like Sports, N.S.S., Rovers Rangers and cultural activities. This association takes care of all the development activities of the college. It also purposes the schemes and suggestions for the betterment of students in the college and extends the corporation to the college administration maintain healthy environment in the campus with the help of CSCA Advisory Committee of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

The college has formed Old Students Association (OSA) in the session 2018-19. A General House Meeting of OSA was held on March 24,2019 to constitute the General Body of the Association. 26 old students participated in the nomination / elections process of the Association. Science it is recently formed, the process of registration of OSA is under consideration. The college is trying to enroll more members to the association so that maximum participation could be ensured for the development of the college. The association has been doing good work in serving as a link between the college and the public in academic and other allied matters. The Association plays a commendable role in the various literary and cultural competitions were conducted. "Remembrance Meeting" and get-together of the old students also was held. An extensive general body was convened on 15-12-2017 to ensure its active involvement in preparing the college for NAAC accreditation. A comprehensive project report was prepared in order to submit the same to authorities concerned for early execution. It is commendable to note that a good number of the members of the teaching staff ij various departments of the college are old students and the member of the association. OSA associates itself with the college authorities and the PTA in all the activities of the college. We are trying to maintain contact with all the old students of the college , who can contribute to the welfare of the institution.

5.4.2 – No. of enrolled Alumni:

25

5.4.3 – Alumni contribution during the year (in Rupees) :

13000

5.4.4 – Meetings/activities organized by Alumni Association :

07

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The two most important administrative and academic processes undertaken by an

educational Institution are admissions and examinations. These are conducted by the college in a decentralized and participative mode. Faculty members and the ministerial staff are actively engaged at different stages to improve the functionality as well as the efficacy of these processes. The admissions to different subjects/courses of study at the undergraduate level are made on the prescribed norms and merit basis. Various admission committees are formed at the beginning of each academic session to manage and regulate admissions to different classes. These are duly notified in the college prospectus for the convenience of the applicants. The applicants deposit their application forms with the convener/members of the admission committees within a stipulated time period laid down by the affiliating university/State higher education Dept. These application forms are duly scrutinized by the committees to verify that the applicants fulfil the basic eligibility criteria for admission to the college. Due weightage is given to applicants from different sections of society as per the admission reservation roster of the State Govt./H.P. University. These merit lists are also displayed on the notice board to ensure transparency in the admission process. The committees verify the original documents of the applicants and recommend their admissions. The application is further scrutinized by a committee of senior faculty members before approval by the Principal. The applicants are then issued Admission token Numbers to facilitate the smooth deposit of their fee and funds. The admission clerk then maintains the record of students in dedicated software. The process of internal examination/mid-term tests is also conducted in a decentralized manner for the continuous assessment and evaluation of the learning. The schedule for these tests are decided at the meeting of the staff council. The question papers for the same are submitted by the concerned teachers within a stipulated time period. The Examination committee then ensures timely printing of the question papers and other examination material. Teachers are put on invigilation duty during the actual conduct of these examination and the ministerial staff are also assigned miscellaneous duties. The evaluated answer scripts are duly shown to the students and their doubts, if any, with regards to evaluation are promptly addressed. The faculty and the staff also help the students in filling up their examination forms for the End-semester Exams conducted by the university. These exams are also conducted at the Institutional level. The faculty and other staff are assigned various duties as per the university norms for the management and conduct of these exams. The same decentralized and participative mode of governance is also adopted with regards to other affairs of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admissions of the students are strictly followed as per the rules and regulation laid by the H.P. Government and H.P. University.
Industry Interaction / Collaboration	A unique and rare opportunity for the hands on training is provided to students to learn the theoretical concepts in practical way.
Human Resource Management	The college appoints adequate number of qualified faculty through the procedure of open advertisement and

	interview by internal expert committee in the department of Self-finanaces. The college organizes various enrichment programmes for both teaching and non-teaching staff members for upgrading their skills in the latest technology. There is provision for the Medical leave for the faculty and staff members based on the need. On duty leave is provided for pursuing higher studies, attending enrichment courses/ seminars/ conferences/workshops and exam duties.
Library, ICT and Physical Infrastructure / Instrumentation	Student records/ attendance/ internal marks/ fee payments are fully computerised. All the Purchases / salary of faculty is fully computerised. Wi-Fi enabled campus.
Research and Development	All the departments of the College have well equipped laboratories with adequate infrastructural facilities to carry out the research projects. The college has both wired Wi-Fi internet facilities for the fast access of online resources. The faculty members are encouraged to publish their research contributions in various National, International Journals and conferences. The college motivates the faculty members to attend research oriented seminars/workshops/conferences, etc., by providing special on-duty leave. Encouraging faculty members to pursue Ph.D. programmes in reputed universities. The college central library facilitates research oriented books, journals for research reference along with other books.
Examination and Evaluation	After completion of first II units of syllabus MTT is conducted. Subsequently, End Semester Examinations are conducted as per the procedure laid down by the affiliating university. Internal Evaluation of MTT is conducted to ensure the continuous and comprehensive learning. For (CCA) continuous assessment, 15 of marks consist of MTT, 10 of marks from Assignment and 5 marks from Attendance.
Teaching and Learning	There are adequate infrastructural facilities available in the institute. The well qualified faculty members are appointed through the service commission. The laboratories are well equipped with latest instruments and

	software prescribed in the syllabi. The slow learners are given due care. The faculty members are facilitated to upgrade their skill and knowledge in the emerging trends through enrichment courses. The faculty members are encouraged to pursue higher studies. Encouraging faculty members to use innovative teaching methodologies i.e., ICT tools.
Curriculum Development	The College is affiliated to the Himachal Pradesh University, Shimla and follows the curriculum and syllabi prescribed by the university. The college does not frame any new curriculum for any of the courses offered on its own. However, the college organizes guest lectures, seminars, industrial visits and various training programmes to supplement the curriculum.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	National informatics centre GOI (PMIS)
Finance and Accounts	National informatics centre GOI
Student Admission and Support	Advanta Innovations Pvt. Ltd. IT C-7, Ground Floor, IT Park, Sector-67, Mohali-160062 (INDIA) 91-172-4020202, 91-9041191333
Examination	H.P. University through e-pariksha software www.hpuniv.nic.in

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	00	00	00	Nill
[View File](#)				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	nil	nil	Nill	Nill	Nill	Nill

2019	nil	nil	Nill	Nill	Nill	Nill

View File

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation	1	12/11/2018	08/12/2018	28
Refresher	2	19/11/2018	10/12/2018	21
Orientation	1	10/11/2018	10/12/2018	28

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
(1) There is a family benefit scheme for teaching staff in case of accident or demise of the employee (2) There is a GIS scheme available for the teaching staff. (3) Teaching and non-teaching staff can avail the facility of partial withdrawal from their GPF accounts for the family needs like marriage purpose, education of their wards, construction or renovation of house etc. (4) There is a medical reimbursement policy available for the staff.	[1] Teaching and nonteaching staff can avail the facility of partial withdrawal from their GPF accounts for the family needs like marriage purpose, education of their wards construction or renovation of house etc. [2] There is a medical reimbursement policy available for the staff. [3] There is a washing allowance scheme for the non-teaching staff.	(1) Book Bank (2) Free Ship (3) Scholarship (4) Financial help for needy students by Teachers

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The internal and external financial audits are conducted regularly by the institute. The departmental audit teams from Accountant General(AG) office Shimla conducts the audit and reports the discrepancy if any. The internal mechanism of proper accounting for receipts and payments of the student funds is ensured through the college bursar. The Local Audit Department of the Government of Himachal Pradesh conducts a thorough audit of the student funds at regular intervals and submits its report. The college settles the audit objections if any raised by the auditors of the Local Audit Department before or at the time of next audit by producing the supportive documents or by making

recoveries as pointed out. The budget allocations for running the institute are being made by the Department of Higher Education. The salaries and payments are made through Government Treasury after passing of the bills by the Treasury Officer. The payments are directly credited through online mode. The Tuition Fees collected is deposited in the Government Accounts through challans. The whole business of Government is now online. Receipts and payments on books of accounts so prepared are audited by auditors of the Office of the Accountant General Himachal Pradesh.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	H.P. AG department	Yes	Local Audit
Administrative	Yes	Dy. Director Local Audit Deptt. HP Shimla 171009 duration 1/4/12 -31/3/2017	Yes	Local Audit

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents – Teachers association meetings were regularly conducted for the betterment of the institute and students in particular. 12 students have been benefitted out of the PTA fund during the academic year. The payment towards books and fee have been made out of PTA fund. Also the queries posted by the parents are noted and were resolved in the academic year subsequently. The parents are encouraged to convey their ideas for the development of the institute as well as the betterment of their wards.

6.5.3 – Development programmes for support staff (at least three)

[1] Every year each Department organizes various activities and both Teaching / Non-teaching members are encouraged to actively participate in these events. [2] Both Teaching / Non-teaching members are encouraged to continue their higher studies. [3] Both Teaching / Non-teaching members are encouraged to enhance their professional skills by attending various training programmes conducted at HIPA etc.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

As per the direction of Visiting NAAC peer team the Carrier Councelling and Guidance cell of the college is activated and the institute is the way to sign MOU with the neighboring industries. All the staff members are directed to submit their achievements and any other information which they do consider to

be fit as the part of the IQAC report in the form of soft as well as hard copy. Record of the Outgoing/ placements is maintained on regular basis.

6.5.5 – Internal Quality Assurance System Details	
a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Induction program for newly admitted students	01/07/2018	01/07/2018	07/07/2018	415
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness regarding Cleanliness and sanitation	01/08/2018	01/08/2018	450	100

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Installation of solar lights in college 2. Prakash Energy club is working to create awareness amongst students and general public regarding energy conservation

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	No	Nill
Ramp/Rails	Yes	Nill
Braille Software/facilities	No	Nill
Rest Rooms	Yes	Nill
Scribes for examination	No	Nill
Special skill development for differently abled	No	Nill

	students						
Any other similar facility		**No**			**Nill**		

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	**1**	**Nill**	**08/02/2018**	**1**	**Mock drill on disaster management (Earthquake)**	**Disaster management**	**100**
2018	**1**	**1**	**07/08/2018**	**1**	**Tree Plantation campaign**	**Environment awareness**	**80**
2018	**1**	**1**	**24/08/2018**	**1**	**Forest and Environment awareness week**	**Environment awareness**	**150**
2018	**1**	**Nill**	**Nill**	**11**	**Blood Donation Camp**	**Health**	**32**
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for teachers	**Nill**	**http://educationhp.org/ 3051C825-572D-4148-B862-7 E99BBB4BCD9/CMS/Page/Educ ation-Code**
Code of conduct for students	**Nill**	**http://www.hpuniv.ac.in /upload/uploadfiles/files /320Vol-II.18.12.2015.pdf**

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Teacher's Day	**05/09/2018**	**05/09/2018**	**300**
Celebration of 150th Birth Anniversary of Mahatma Gandhi	**02/10/2018**	**02/10/2018**	**500**
International Human Rights day	**10/12/2018**	**10/12/2018**	**100**

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. 85 per cent of the light requirement is met through LED lights 2. College campus is free from plastic 3. Rain water harvesting 4. Least use of paper 5. Tree plantation campaign

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. The college is committed for energy conservation and green campus for which the college launches tree plantation campaign in the monsoon season in collaboration with District Forest Department. 2. Blood donation camp is organized in the college campus in collaboration with the red cross society.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://gcbarsar.ac.in

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

To achieve the vision of the college to provide access, equity, excellence and quality education the action plan for effective implementation of the curriculum finalized for each academic is prepared. The meeting of staff council under the chairmanship of Principal is conducted to receive the view point of teachers regarding implementation of objectives of the curriculum. A detailed action plan is also chalked out to ensure hundred percent utilization of teaching hours, syllabi coverage and to conduct mid-term tests and further monitor the outcomes of the syllabus. It helps to achieve organizational goals with optimum efficiency and better coordination. The feedback regarding implementation of curriculum from time to time is also taken from students and their representatives like CSCA, PTA OSA. In order to inculcate moral and ethical values among students, lectures and interaction sessions are occasionally organized in which the experts opinion from the influential peoples of the society are also involved. The career counseling cell of the college also provide essential information to the students for exploiting job opportunities in government and private sectors. In order to achieve academic excellence innovative teaching-learning methods and use of modern techniques like ICT is made wherever possible. The extra attention is given towards outstanding and weak students. By procuring latest books in various subjects for library on the recommendation of teachers and provision of competitive books and magazines and a variety of daily newspapers in Hindi and English has been made. The positive outcomes in the form of good results, recognition in cultural and extra co-curricular activities on various levels as also the atmosphere of the institution reflect the degree to which the quality assurance process have been successfully implemented.

Provide the weblink of the institution

https://gcbarsar.ac.in/

8.Future Plans of Actions for Next Academic Year

Since the establishment in 2007 the institute is aimed at providing quality education at door steps. In this direction the institute is trying its best for the overall development of the students, as overall development of the mind and body is the sign of healthy and complete development. The institute is always taking initiatives to improve physical health and mental harmony of the students.

The institute is making all the necessary arrangements to provide a conducive atmosphere to the teachers and students for batter teaching-learning process. For this purpose, the institute has established a separate segment of self-finance unit where it is running UG (professional)Courses (BBA, BCA) successfully. The institute is already running successfully its diploma course i.e., PGDCA. Further the college is promised to start a new subject in UG course i.e., music (vocal) and demand for physics education post has already been raised with the authorities. The institute is focusing on the expansion of its infrastructure and buildings in this respect. As the institute is situated in the rural periphery of District Hamirpur of Himachal Pradesh and the students who are studying belongs to villages and some from very poor section of the society hence cannot afford cost of higher studies and that too at the institutes situated in the far flung areas. So the institute is providing the quality education at door steps. In order to achieve the motto of the institute the action plan for the academic year 2018-19 is as under: 1. Active participation of Carrier guidance and counseling cell will be ensured during the year so that the placement of students can be done. For this the signing of MOU with the neighbouring industries will be emphasized. 2. As per the direction of the department of higher education/ university the observance of zero week for the induction of newly admitted students is to be realized. 3. Celebration of prestigious days i.e., Independence Day, Gandhi Jayanti, Sadbhawana Diwas, Republic Day. 4. Remedial classes to be conducted: at least one lecture per class. 5. The various committees are encouraged to actively celebrate/conduct / perform the various events and directed to report the activities conducted to the IQAC cell by depositing the hard copies of the event report.