



Office of the Principal Govt. College Barsar, Hamirpur (HP)

Dated:/...../2021

Indent for Purchase/Repair of Articles

To
Principal
Govt. College Barsar
District Hamirpur (HP)

Proposal: kindly accorded the sanction for the purchase/repairing of.....
.....
.....

Approximate Expenditure: ₹./- (.....only)

Sir,

Kindly accorded the sanction for the purchase/repairing of the following articles as per the requirement reflected in the proposal above.

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Recommendation by the committee

**Teacher/Official
Seeking Sanction**

1. 2.

3. 4.

Bursar

**Principal
Govt College Barsar (HP)**

.....For office use only.....

Dealing Hand/Assistant/Clerk